

**YOGA CERTIFICATION BOARD**  
Ministry of AYUSH, Govt. of India  
68, Ashok Road, New Delhi – 110001

No. 5-1/MDNIY/YCBEXAM/QP/2018/323

8<sup>th</sup> November 2019

**CIRCULAR**

**Subject: Application for Empanelment of Observer, Lead Examiner and Examiner**

**Background:**

Yoga Certification Board (YCB) was set up in March, 2018; started functioning from June, 2018. The YCB is established under the aegis of Morarji Desai National Institute of Yoga, Ministry of AYUSH, Government of India with complete functional autonomy. YCB is established for certification of Yoga professionals and accreditation of Yoga Institutions, prescribing syllabus and assessment of Yoga professionals under various categories of certification.

Personnel Certification Bodies, Leading Yoga Institutions, Yoga Institutions and Yoga Training Centers plan and arrange all required logistic requirements as per the YCB guidelines for conducting examination for the certification of Yoga professionals. They conduct examination throughout the year in India and abroad as per the availability of sufficient number of candidates at the particular center / location. YCB nominates Observer in the exam as per the requirement to observe the examination being managed by the YCB accredited institutions as per the guidelines of the YCB.

Yoga professionals who wish to get YCB certification under various categories of certification examination appear through the examination conducted by YCB accredited / approved Personnel Certification Bodies, Leading Yoga Institutions, Yoga Institutions and Yoga Training Centers. The candidates appear in two type of assessment exam – Theory and Practical. Practical assessment of the candidates contains knowledge of demonstration skill, teaching skills, evaluation skills, application of knowledge and field experience. One Lead Examiner and two examiners are nominated for the assessment of knowledge and skills of the candidates in practical exam.

Applications are invited from the eligible experts for empanelment as an Observer, Lead Examiner and Examiner for assessment of Yoga professionals at different locations in India and abroad.

**Eligibility and role for Observer / Lead Examiner / Examiner:**

	<b>Eligibility</b>	<b>Role</b>	<b>Validity of Empanelment</b>
<b>Observer</b>	<ul style="list-style-type: none"> <li>• Professional with Minimum Postgraduate and atleast 10 years of experience in assessment/ accreditation/ conducting exam etc</li> <li>• Must not be associated with assessing agency</li> </ul>	<ul style="list-style-type: none"> <li>• Observe the arrangements of the exam centre to ensure it confirm to the rules and criteria set by YCB for exam centres</li> <li>• Observe the conduct of exam (theory and Practical) to assess the process is fair and transparent</li> <li>• Prepare the audit report in the YCB prescribed format and submit the same to the YCB in sealed envelope at the earliest not exceeding 3 days of exam date.</li> <li>• Submit his/ her unbiased opinion on the conduct of the exam</li> <li>• In case of any adverse observation in conduct of the exam, the observer shall not interfere in the process but may report to the centre coordination and shall necessarily document the matter in the audit report</li> <li>• Shall report at the venue at least 30 minutes prior to start of the exam</li> <li>• The observer shall not engage in any unfair means</li> </ul>	3 years
<b>Lead Examiner</b>	<ul style="list-style-type: none"> <li>• Any Postgraduate (Master) Degree with 1 year diploma in Yoga or subject related to Yoga with atleast 5 years of experience in teaching &amp; training of Yoga</li> <li>OR</li> </ul>	<ul style="list-style-type: none"> <li>• Oversee the Assessment of Yoga Professional through demonstration &amp; viva carried out by the other 2 examiners</li> <li>• Shall ask the questions based on which the other 2 examiners will evaluate and mark the candidate</li> <li>• In case of variation in the marks (10% or more of the maximum marks) of the 2 examiner for a single</li> </ul>	5 years

	Eligibility	Role	Validity of Empanelment
	<ul style="list-style-type: none"> <li>Postgraduate (Master) Degree in Yoga or subject related to Yoga with atleast 5 years of experience in teaching &amp; training of Yoga</li> </ul> <p><b>All the examiners shall have to be Level 3 Certified Yoga Professionals</b></p>	<ul style="list-style-type: none"> <li>candidate, the case shall be referred to the Lead examiner and his decision shall be final.</li> <li>Ensure fair and unbiased conduct of practical examination</li> </ul>	
<b>Examiner</b>	<ul style="list-style-type: none"> <li>Any Bachelor Degree with minimum 1 year diploma in Yoga or subject related to Yoga with atleast 3 years of experience in teaching &amp; training of Yoga</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>Postgraduate (Master) Degree in Yoga or subject related to Yoga with atleast 3 years of experience in teaching &amp; training of Yoga</li> </ul> <p><b>All the examiners shall have to be Level 3 Certified Yoga Professionals</b></p>	<ul style="list-style-type: none"> <li>Assess the Yoga Professional through demonstration &amp; viva based on the subject of the level she/ he has applied for</li> <li>Mark the candidate based on his/ her performance / skill as per the broad guidelines and marking system shared with them</li> <li>Give chance to the candidate to demonstrate his/ her skill</li> <li>In case of special candidate give a fair chance to the candidate in accordance with general guidelines of Government of India for Person with special ability</li> <li>Try to be on consensus with other examiner,</li> <li>In case of any dispute / disagreement with the other examiner, shall refer the case to the Lead examiner</li> <li>Ensure fair and unbiased conduct of practical examination</li> </ul>	3 years

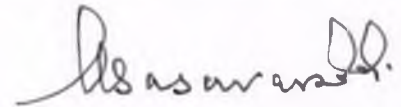
**Nature of empanelment / engagement:** Temporary and as per requirement in the exam (as and when require)

**Submission of application:** Application to be submitted in the prescribed format (Annexure-A) online on YCB website 'www.yogacertificationboard.nic.in'. If further information is required, YBC may be contacted on email ycb18-mdniy@nic.in

**General condition:**

1. The empanelled Observer / Lead Examiner / Examiner shall follow the YCB guidelines for conducting examination.
2. They will maintain absolute confidentiality and secrecy of the information handled by him/her event after the empanel period is over.
3. No one shall utilize or publish or disclose or part with, to a third party, any part of data or statics or proceedings or information collected for the purpose of assessment or during the course of assessment, without the express written consent of the competent authority.

Any canvassing with regard to selection / nomination for Observer, Lead Examiner and Examiner will lead to disqualify the candidature. Criteria for selection of the above assignments i.e. Observer, Lead Examiner and Examiner shall be as decided by a Selection Committee and acceptance of the same will be at the discretion of the competent authority. The YCB shall reserve the right to not to empanel any person without assigning any reasons.



Dr. I. V. Basavaraddi  
Chief Operating Officer