



MORARJI DESAI NATIONAL INSTITUTE OF YOGA

Ministry of AYUSH, Govt. of India

68, Ashok Road, Near GoleDakKhana, New Delhi — 110 001

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VACANCY NOTICE

Applications are invited for engagement on the following positions purely on temporary contract basis on fixed remuneration to work at Yoga Certification Board (YCB); Ministry of AYUSH (AYUSH); and Morarji Desai National Institute of Yoga (MDNIY)

SI N	Name, No. of posts & Work place	Qualification & experience	Duties Responsibilities	Maximum Remuneration
1.	Media & Communication Assistant (One)	<ul style="list-style-type: none">• He should hold Degree /Diploma in Mass Communication, Adverting, PR etc. from a recognized University/Institute.• Must be conversant with working on social media platforms such and Facebook, Twitter, Instagram, YouTube.• Basic video editing and Design knowledge.• Effective communication skills• Experience with social media management.• Is available for 3 Months	<p>Responsible for:</p> <ul style="list-style-type: none">Regular social media posts (Facebook, Instagram, and Twitter etc.)Upload regular Yoga videos to YouTube.New suggestions for increasing Social Media reach of Yoga Certification Board.	Rs. 20,000/- per month
	Programmer (One) For YCB	<ul style="list-style-type: none">• B.E./B.Tech/MCA/M.Tech in Computer Science/IT with minimum 55% marks from a recognized University established under UGC Act.• Minimum three years post qualification experience in an IT firm of repute or NGO having regional/national outreach.• Knowledge of Software Testing, Arranging Virtual Conferences.• Knowledge of Microsoft Words, Excel, Power Point, etc. Desirable i) Proficiency in Hindi and High proficiency in English.• Is available for 3 Months	Computer programming, data and analysis, security analysis, web designing, computer network architect, computer system analysis and other ancillary jobs including computer systems software.	Rs.35,000/ per month

NOTE:

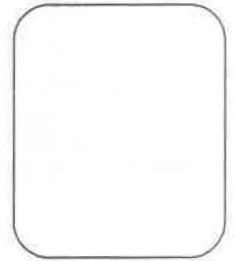
1. The engagement shall be purely on temporary contract basis on a fixed remuneration initially for a period of Three months and is likely to be extendable on performance basis or until the project lasts. The applicant shall have no right to claim for regularization of his/her services under any circumstances.
2. The age in respect of retired Govt. servants, should not be more than 64 years on the date of advertisement.
3. The experience can be relaxed in case of otherwise suitable candidates found by the Selection Committee. The selected candidates will be required to join the assignment immediately at the place of posting.
4. The engagement shall be terminated by the competent authority at any time without assigning any reason therefor.
5. The retired Govt. servant engaged as Consultant shall continue to draw pension and Dearness Relief on pension during the period of his/her engagement as Consultant. The engagement as Consultant shall not be considered as a case offer-employment.
6. The candidate shall be entitled to avail 12 days of Leave in a Calendar year on pro-rata basis therefore he/she shall not draw any remuneration for the days of his/her absence in excess of 12 days in a calendar year. The un-availed leave in a calendar year can neither be carried forward to next calendar year nor be entitled for leave encashment.
7. The candidates shall be required to observe the normal office timings, as decided, and may also be called upon to attend the office on any Saturday, Sunday and other holidays, in case of urgency.
8. The Income Tax or any other tax will be deducted at source as per Govt. instructions. Necessary TDS certificate will be issued.
9. The candidate will maintain absolute confidentiality and secrecy of the information handled by him/her. The secrecy and confidentiality are to be maintained even after the termination of engagement.
10. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment, without the express written consent of the authorities.
11. The Consultant shall be bound to hand over the entire set of records of assignment before the expiry of the contract and before the final payment is released to him.
12. The Consultant would be required to sign a Non-disclosure Undertaking.
13. No TA/DA will be paid for attending the interview.
14. The Institute shall reserve the right to not to fill up the post/s advertised without assigning any reasons.

Interested candidates possessing the required eligibility criteria may send in their applications in the prescribed format, complete in all respect, with a set of photocopies of certificates of qualifications, experience etc. and two recent passport size photographs addressed to The Director, Morarji Desai National Institute of Yoga, 68, Ashok Road, New Delhi-110001 by hand/by post/by E.mail at mdniv(Ulvahoo.co.in. so as to reach the office of MDNIY within 15 days of publication of the advertisement i.e. by

This issues with the approval of Director.

I/C
Administrative Officer

MORARJI DESAI NATIONAL INSTITUTE OF YOGA
68, ASHOKA ROAD, NEW DELHI-110001



APPLICATION FOR THE POST OF:
(ON PURELY TEMPORARY CONTRACT BASIS)

Name of the Candidate : _____
(In Block Letters)

Father's/Husband's Name : _____

Date of Birth/Age : DOB: _____ Age: _____ Years

Category : General/SC/ST/OBC Any other: _____

Sex/Marital Status : Sex: Male/Female Status: Married/Unmarried

Address (Permanent) : _____

Address (Correspondence) : _____

Contact Numbers : Mobile: _____ Land Line: _____

Email : _____

EDUCATIONAL QUALIFICATION:

Exam passed	University/Board	Year of Passing	% of marks obtained

: 2 :

EXPERIENCE

Sl.No.	Name of the Institute	Post Held	Period		Reason of Leaving
			From	To	

If Retired, total working Experience: _____
at the time of retirement

Post Held: _____

PAY BAND & GRADE PAY: _____

ORGANIZATION:

WORKING KNOWLEDGE OF COMPUTER/INTERNET:

Any other Information

DATE:

SIGNATURE OF CANDIDATE

Name:

Note: Enclose self-attested copies of certificates/testimonials